

# REQUEST FOR PROPOSAL

## Addendum # 1



Department Of Executive Services  
Finance and Business Operations Division  
**Procurement and Contract Services Section**  
206-684-1681 TTY Relay: 711

**ADDENDUM DATE:** June 16, 2006

**RFP Title:** Voice Mail System

**RFP Number:** 06-060 AAB

**Revised Due Date/Time:** June 29, 2006 - 2:00 P.M.

**Buyer:** Amon Billups, [amon.billups@metrokc.gov](mailto:amon.billups@metrokc.gov), 206-263-4270

This addendum is issued to revise RFP 06-060 AAB, advertised May 25, 2006 as follows:

1. Change the proposal due date from June 22, 2006, to Thursday, June 29, 2006, at 2:00 P.M. exactly.
2. RFP Part A, sub-paragraph 1.14.B; change the words "nine (9) copies" to read "**ten (10) copies**"
3. RFP Part A, paragraph 1.18, second line; change the words "due date" to read "**expiration date**"
4. RFP Part A, paragraph 2.11; change the words "ten (10) days" to read "**five (5) days**"
5. RFP Part A, paragraph 2.12; change the words "ten (10) days" to read "**fifteen (15) days**"
6. RFP Part C, Table of Contents; replace with Table of Contents (Rev.1) attached.
7. RFP Part C, sub-paragraph 1.4.B, Project Plan, item 3; change to read as follows;
  3. Uninstall the existing equipment following the successful cutover testing and system acceptance periods. (R)
8. RFP Part C, paragraph 1.4, Engineering and Installation, top of page 10, item A; change to read as follows:
  - A **Uninstall the county's existing voice mail system at no additional charge to the county. The county is seeking to trade-in the uninstalled equipment. Proposers shall include with their proposal an amount the county will be credited for the equipment. The county reserves the right to retain the equipment if the credit offered is not accepted. (R)**
9. RFP Part C, sub-paragraph D; replace table with table below:

PROPOSAL RESPONSE OVERVIEWS	RESPONSE FORMAT
1. RFP and Addendum/Addenda Cover Page(s)	<b>Standard Business Format</b>
2. Executive Summary	<b>Standard Business Format</b>
3. Address each item in Part C, Section 1, not otherwise included in the appendices	<b>Response Format, Section 1.29.C</b>
4. Price Sheets (Include Under Separate, Sealed Cover)	<b>Appendix F 1-8</b>
5. Requirements and Information	<b>Appendix G: Requirements and Information, Compliance Checklist and Question Responses</b>

This Request for Proposal Addendum will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities upon request.

<b>PROPOSAL RESPONSE OVERVIEWS</b>	<b>RESPONSE FORMAT</b>
6. Desirable Features	<b>Appendix H: Desirable Features, Feature and Cost Checklist</b>
7. Company Profile	<b>Appendix I: Company Profile, Question Responses</b>
8. Company References Worksheets (refer to RFP Section 1.26 B)	<b>Appendix J. Company References</b>
9. Alternate Proposal: Include as Attachment B (Refer to RFP Section 2.9 Appendix F-4)	<b>Standard Business Format and Appendix F-4: Alternate Equipment and Installation Proposal Price Sheet</b>
10. Alternate Maintenance Proposal: Include as Attachment B (Refer to RFP Section 2.11 Appendix F-6)	<b>Standard Business Format and Appendix F-6: Alternate Maintenance Proposal Price Sheet</b>
<b>11. Part B, Contract with Notice of Exception(s), or Letter of Acceptance, (Refer to RFP Part A, Section 1.13).</b>	<b>Standard Business Format</b>
12. Submission Packet Checklist	<b>Appendix N: Submission Packet Check List</b>

9. RFP Part C, paragraph 2.1, Appendix A; replace with Appendix A (Rev.1) attached.
10. RFP Part C, paragraph 2.14; Appendix G, sub-paragraph A, item 170, Description; change the words "Section 6.1.3, Project Implementation" to read "**Part C, 1.4.B, Project Mangement**"
11. RFP Part C, paragraph 2.21; Appendix N, under Included in Packet, fourth item; change the reference "1.27-C" to read "**1.29-C**"

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